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The Information and Technology Branch

Working with Small Businesses

*AFCEA Bethesda Chapter
May 12, 2009*



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Office of Small Disadvantaged Business Utilization (OSDBU)



The Department of Justice's OSDBU:

- ◆ Hosts a monthly "Vendor Outreach Session" -- vendors can meet with each DOJ component
- ◆ Allows vendors to introduce their companies
- ◆ Provides assistance with the federal contracting process
- ◆ Shares small-business information with each DOJ entity



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FBI's Small Business Program



- ❑ **FBI follows guidance provided from the FAR, SBA, and the OSDBU**
- ❑ **FBI uses several methods of procurement including Small Business set asides, GSA schedules, Indefinite Delivery Indefinite Quantity (IDIQ) contracts and FedBizOpps.**
- ❑ **Contractors should monitor Government point of entry sites, such as GSA and FedBizOpps, that list opportunities for Federal Contracting.**



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FBI's Small Business Office



- ❑ Gives small businesses opportunities for large and small procurements
 - ◆ Vendors requesting information (phone, e-mail, fax, or letter) are e-mailed the FBI's Small Business Vendor Information Form. When returned, vendor is added to the Small Business Database (SBD).
 - The SBD allows for procurement opportunities and “match making”
 - All Contracting Officers can use the SBD to search for small businesses by the North American Industrial Classification System (NAICS) number. Small business vendors can access the NAICS website.
- ❑ Schedules one-on-one meetings for those interested in meeting with the FBI



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Recent IT Contract Award



Fiscal Year 2008: The Information Technology Operations Division Task Order Contract (IDIQ)

- ◆ **Ceiling of \$175,000,000**
- ◆ **44 labor categories for a variety of IT services**
- ◆ **Task Orders will be competed over the life of the contract among 12 small business vendors.**



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For More Information



- ❑ Visit DOJ's Website, www.usdoj.gov/jmd/osdbu:
 - ◆ Lists the "Forecast of Procurement Opportunities" for each of the DOJ's Bureaus, including the FBI.
- ❑ Contact the FBI's Small Business Specialist, Ms. Lisa Moore (202) 324-4930, lisa.moore@ic.fbi.gov